

**Riverview School District**  
**Study Session Minutes – February 11, 2013**  
**Verner Elementary School Library 7:00 p.m.**

In attendance:

Margaret DiNinno, Arlene Loeffler, Ernie Tillman, Dave Kadylak, Frank Thompson, John Hackworth, Heidi Dolan, Lisa Ashbaugh, Lois Vitti, Maureen McClure, Jay Moser, Tiffany Nix, David Zolkowski, Jason Shoaf, Lynn Black, Susan Wiegand, Bob Dunkle, Members of the RSD Math Department: Ashlee Cosentino, Erin Evanhec, Ellie Ratliff, Todd Andrulis, Erin Evanhec, Dan Aaron, Marlee DeLuca Mark Capsambelis, Cathy Cecil.

A brief tour of Verner Elementary School was conducted by Mr. Shoaf. Discussion pertaining to recommendations / approval of the next steps pertaining to safety renovations was held. Board members requested that costs be compared for different types of glass that could be used for windows and doors. Additionally, a request was made that Mr. Jaynes be available to answer any additional questions during the next board meeting, including the purpose of designing a lobby outside of the building at Verner instead of within the existing space. Mr. Shoaf indicated that a temporary entrance would cost approximately \$2,500 to \$3,000 and could include the use of materials that can be used again. Mr. Thompson offered suggestions for potential project funding sources. Mr. Dunkle reported that he was continuing to research and obtain estimates for revisions to exterior doors at Tenth Street and the High School, as well as buzzers to various district outside doors, and cameras. He hoped to provide the board with more information by March.

Mrs. DiNinno shared the following items as potential motions to be placed on the January 21, 2013 board meeting agenda for approval by the board:

Personnel Motions:

- Resignations: Sue Dunlap
- Hires: Recommendation for ½ time Central Office Secretary (to fill a Full-time Vacancy)
- Approval of:
  - Spring Semester Targeted Assistance Teachers
  - Charlotte Fisher as a volunteer volleyball assistant coach
- Leaves of Absence

Other Motions:

- PAETEP Agreement – Lynn Black explained that this is for a Teacher Evaluation tool and the cost would be covered by a grant for two years.
- Bob Dunkle reported on Erate Contracts, including basic phone and long distance (3 year contract) web hosting (1 year contract). Bob explained that Erate provides 52% reimbursement.
- Mrs. DiNinno indicated that approval of the 2013-2014 Preliminary Budget, acceptance of the 2011-2012 Audit Findings, and the 2013-2014 Program of Studies will be on next week's agenda for approval and that each of these items will be discussed in further detail during this meeting.
- A discussion related to district financial matters was held. Mr. Dunkle and Mr. Thompson discussed the district's need to obtain a more efficient student information system, payroll

system, and purchase order system that is able accommodate district needs and eliminate the current need for duplicating data collection and submission in order to complete various reports and jobs, like PIMS. Mr. Dunkle explained that PIMS requires a timely data collection procedure and that the data collected for PIMS reporting is critical to many district functions and that the current system being used by the district is not meeting the district's needs. Mr. Dunkle and Mr. Thompson recommended that an updated system is needed to accomplish the work that needs to be done and to avoid potential data collection and reporting problems in the future. A recommendation will be made in March after more research on this matter is conducted.

Mr. Thompson provided an update on the First Energy Program, the Hulton Bridge Project, the auditor's 2011-2012 report, deed transfers and delinquent taxes, and the timeline for the 2013-2014 Preliminary Budget.

Mrs. DiNinno reminded everyone that school is in session on February 18<sup>th</sup> since it is being used as a make-up day, and on February 12<sup>th</sup> the district will operate on a 2 hour delay to provide teachers with time to collaborate on SWPBIS items.

Mrs. DiNinno explained that discussions were in place related to the development of the 2013-2014 School Calendar explaining that the following items were being considered:

- Revising the start/end time of the student school day
  - Academic Impact:
    - Staff would have additional district wide common planning time
  - Student Schedule Impact:
    - No likely impact on Elementary Student start/end times
    - Minimal impact on Secondary Students - would arrive 15 minutes later - gives kids 1 hour and 15 minutes of more sleep per week
  - Financial Impact:
    - This could help to cut down on some of the costs associated with obtaining substitute teachers so that teachers can meet to collect and analyze data, plan instructional strategies, write curriculum, etc.

Mrs. DiNinno reminded everyone that Kindergarten Registration begins February 18<sup>th</sup> and information has been sent to local businesses, news venues, is on the website, and letters have been sent home with current students.

Mrs. DiNinno shared current student enrollment figures as follows:

- Tenth Street – 341 (Class sizes range from 15 to 22)
  - Breakdown of Enrollment:
    - (K)-49, (1)-38,(2)-52, (3)-39, (4)-52, (5)-65, (6)-46
- Verner- 183 (Class sizes range from 9 to 17)
  - Breakdown of Enrollment:
    - (K)-33, (1)-26, (2)-20, (3)-25, (4)-23, (5)-32, (6)-24
- JHSH – 496
  - Breakdown of Enrollment:
    - (7)-86, (8)-76, (9)-82, (10)-80, (11)-97, (12)-75

Ms. Nix reviewed the recommended Program of Studies for the 2013-2014 school year summarizing deletions to the current program, revisions to the current program, and additions to the current program. She provided the board with the detailed copy of the program and indicated that the administration is seeking approval of the Program of Studies during next week's meeting.

#### Math curriculum

- RSD Math teachers presented a very detailed update on student needs, current curriculum, recommendations to address needs, and a recommended path of studies for future math students at RSD.

The study session ended at approximately 10:18.

An executive session followed the Study Session to discuss personnel matters.